



COUNCIL PROPERTIES COMMITTEE PLAN OF OPERATION 2025-2026 Program Year

Mission:

The mission of the Properties Committee is to support the improvement and maintenance of physical facilities to ensure a safe and quality camp environment.

2025-2026 Committee objectives and goals

- Upload facility inventories into Fiix Property Management System.
- Establish a comprehensive site plan for FCA capital improvements.
- Complete all approved 2025 Maintenance Reserve Projects.
- Fully integrate Duluth camp properties.
- Increase volunteer involvement in camp properties committees.

Committee action plan to meet objectives and goals

- Maintenance Reserve Allocation meeting by 2/5/25.
- Recruit FCA Capital Project Task Force by 1/1/25.
- Collect paper-based facility inventories from ranger team by 9/1/25.
- Host a joint meeting with known Duluth volunteers by 6/1/25.
- Establish volunteer work weekend schedule by 5/1/25.

SUPPORT OF UNITS, VOLUNTEERS AND YOUTH

How will the committee and their actions support units and volunteers:

- Providing properties and facilities for outings, campouts and activities with the goal of retaining and attracting youth participants.
- Respond to user issues and concerns with the camp facilities.
- Discussing feedback gathered on camp operations and approving action plans for improvements.

How will the committee and their actions support youth and adult retention and recruitment:

- Quality spaces for programs will retain and attract participants.

Measure of success that demonstrate support of units, volunteers and youth:

- Satisfaction scores and anecdotal feedback gathered from camper surveys.
- Maintenance reserve project completion rate.
- Annual Camp Maintenance & Budget Tool is created and completed.
- Fiscally sound budgets.



Other Council Committees we need to work with to accomplish the above:

- Activities
- Advancement
- Camping
- Training
- OA
- Community Programs
- Camping Sub Committees
 - Aquatics
 - Campmaster
 - Conservation
 - COPE & Climbing
 - Range & Target Sports

COMMITTEE FUNCTIONS

See appendix for a condensed version of the organization of the Camping & Programs Committee.

Annual activities/events of this committee:

- Review, advise and endorse annual Camp Maintenance and Budget Planning Tools.
- Review, advise and endorse annual Maintenance Reserve Allocation List.
- Establish a calendar or volunteer work days.
- Conduct Post Camp Inspections for each property in the Fall.
- Ensure annual Life Safety Checks are completed.
- Establish task forces and work groups, as necessary to achieve annual goals.

Intermittent/new activities: (Assign committee members and research tasks)

- NCAP
- Fiix

Event, committee meeting, and sub-committee meetings needed:

- Monthly business meeting – 3rd Tuesday of the month (quarterly)
- Annual maintenance reserve meeting - February
- Subcommittees meet as needed, usually quarterly



Northern Star Scouting

COMMITTEE'S COMMUNICATION PLAN TO SUPPORT UNITS, VOLNTEERS AND YOUTH

Objectives

- N/A

Communications volunteer(s) - who helps with the communication plan:

- N/A

Social media/print/mailings/etc. plan – how will we get information to units and members:

- N/A

COMMITTEE MEMBERS

Chair: Tim Dunnwald

Vice Chair(s): Dan Bartholic

Members: David Denn, Chuck Gitzen, Patrick Dee, Richard Sit, Dan Kobler, Rich Sperry, Bruce Paulson, Mike Erpelding, Doug Edson

Staff Advisor: Travis Suttan

Draft Position Descriptions:

Committee Member: See position description

Committee Chair: See position description

CALENDAR DATES

Printed in the Council Calendar

See spreadsheet of dates submitted to Council Communications team.